



ORDER
OF THE POLK COUNTY COMMISSIONERS COURT
Designating Surplus Property to be disposed in Public (online) Auction

WHEREAS, in a regular meeting of the Polk County Commissioners Court held October 28, 2014, certain items as listed on Asset Management Forms attached hereto as "Exhibit A" consisting of (3) pages, were determined to be surplus property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151:

THEREFORE, the aforementioned items on listed on Exhibit "A" of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor:

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (in said auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

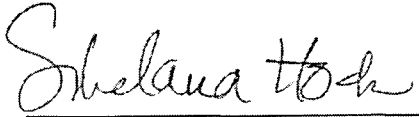

John P. Thompson, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on October 28, 2014.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.

(Seal)


Schelana (Walker) Hock, County Clerk
Polk County, Texas

Polk County Asset Management Form

1222

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	Lenovo 3000 Jseries tower	8253DSU LX0SE7D0608
	Panasonic VHS to VHS recorder	J6GK05964R
	Laserjet 1000 Series Printer	CNBJ208155
	HP Compaq tower	MXL8330FP9
	Lexmark Forms Printer 2500 series	A519780
	IBM NetVista Tower	KCK6WCN
	HP LaserJet 5 Printer	USKB224237
	HP LaserJet 4250n Printer	CNRXJ96153
	DDV 9355 VHS to VHS copier	046935590574

Transferring/Selling Dept.

Dept. Head Signature 

Receiving Department

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1223

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

X

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
DVD-Duplicator microboards	RQDVDS500353
Magnavox DVD Player	U1661228A
HP Laser Jet 1022	CNBC99V594
Lenovo laptop	L3-M9683
Dell Laptop	CN-D4E641-48155-1C0-9007
HP Laserjet 1000 Series	CNBR534871
overhead projector	017154
Catalyst 3560 series	SCAT10492LHZ
Black & Decker Shredder	BD-b80A

Transferring/Selling Dept.

District Attorney

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1225

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
3-tower stands	
1- pack & roll for files	
1- under desk keyboard stand	
1- black laptop bag	
1- table top shelf on wheels	
2- Ultra flash emergency lights	
Desktop Podium	
Lexmark Printer	11-D2-686
HP laptop 6730b	CNU 8373KKJ

Transferring/Selling Dept.

District Attorney

Dept. Head Signature



Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: